



COSTA RICA

TOURIST VISA

1. Original Passports with minimum 6 months validity from date of travel.
2. Visa Application Form to filled and duly signed by the applicant.
3. 2 recent photographs 35 x 45 mm, proper white background.
4. PCC (Police clearance certificate) duly apostilled.
5. Covering letter addressed to the Consulate including the Following Information:
Full name, nationality, passport no, validity, address and purpose of the Trip.
Expected time of stay in Costa Rica, approximate date of arrival and departure.
Expected ports of entry and exit, occupation.
Address in Costa Rica
Address for notification, date and signature of the passenger
6. Original personal bank statements for last 6 months updated with bank seal & sign and sufficient balance.
7. Last 3 years ITR (Income Tax Return).
8. 3 month salary slips (if employed).
9. Confirmed air tickets.
10. Company registration proof e.g. Shop ACT, MOA, and partnership deed etc. - If Self Employed.

BUSINESS VISA

1. Original Passports with minimum 6 months validity from date of travel.
2. Visa Application Form to filled and duly signed by the applicant.
3. 2 recent photographs 35 x 45 mm, proper white background.
4. Covering letter from employer mentioning the profile of company, applicants details/position in the company and reason of sending him/her to Costa Rica
5. Last 3 years ITR (Income Tax Return).
6. 3 month salary slips.
7. Confirmed air tickets.
8. PCC (Police clearance certificate) duly apostilled.





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9. Original personal bank statements for last 6 months updated with bank seal & sign and sufficient balance.
 10. Hotel confirmation.
 11. Invitation letter from the Costa Rica Company taking responsibility of the applicant.
 12. Company registration proof e.g. Shop ACT, MOA, partnership deed etc.





TERMS & CONDITIONS:

- ❖ Visa requirement's mentioned above are for reference only, for any clarification please get in touch with one of our Visa Experts
- ❖ Visa requirement mentioned are based on what embassies ask for while submitting at a Visa centre in New Delhi, for submission of application in other cities or states requirements may vary
- ❖ Passport must have at least 2 blank pages for Visa printing
- ❖ Applicants could be asked for additional documents even after submission of Visa application or may be called by the particular embassy for an interview in some cases
- ❖ For Schengen/UK/ USA and many other countries Visa applicants have to go in person for submission of application
- ❖ Visa approval/rejection is at the sole discretion of the embassy & Visaclues.com (a unit of SKIES HOLIDAYS (P) LTD) shall not be held responsible in any case
- ❖ Visa fees in non-refundable once the application is submitted, what so ever visa outcome is.
- ❖ Visa charges may or might change if the embassy makes any changes in the fees
- ❖ Visa application will be processed only after receipt of complete documents from the client's end
- ❖ Visa processing time should be calculated from the date application is submitted at a Visa centre
- ❖ Processing time provided by any embassy/consulate is for reference only; it may vary from case to case and is strictly at the discretion of the embassy. Visaclues.com (a unit of SKIES HOLIDAYS (P) LTD) shall bear no responsibility of loss of tickets, hotel or package tour pre booked by the applicant in case of delay in Visa decision by the embassy.
- ❖ GST (18%) on service charges will be extra on the total invoice
- ❖ Notarization of passport pages (wherever applicable) will cost extra
- ❖ Courier charges will be extra
- ❖ In case of honeymooners applicants needs to submit proof of marriage like wedding card, Sagan or marriage picture (post card size) or marriage certificate

